BSD MAJOR SERVICES

- 1. Provide centralized support to Agency components and employees in travel, transportation and storage of effects in connection with foreign and domestic assignments and retirement relocation.
- 2. Administer Agency life, health and special purpose insurance programs.
- 3. Administer Agency Honor and Merit Awards Program.
- 4. Administer Agency Suggestion, Invention, Special Achievement or Exceptional Accomplishment Awards Program.
- Provide for medical benefits under the Agency's Medical Program for Employees and Dependents Abroad.
- 6. Conduct a variety of Agency employee services programs including fund drives, counseling, casualty assistance and exit processing.
- 7. Provide benefits for Agency employees under the Federal Programs for Employee Compensation and Group Life Insurance.

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